



IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF PUERTO RICO
José V. Toledo Post Office & Courthouse Federal Building
300 Recinto Sur St, Suite 109
San Juan, Puerto Rico 00901

Notice to the Bar and the Public

In Re: Notice of Corrective Entry

Please be informed that the Notice of Corrective Entry generated in CM/ECF has always been of a clerical nature and **is not a judicial determination** on the document filed. That is, a Notice of Corrective Entry does not invalidate a document, it only gives notice to the filer that a mistake of a clerical nature has been made and that it should be corrected.


The Clerk's office conducts a first-level review of all the documents filed with the court and verifies among others that: the caption of the motion filed is correct (case name, number, judge's initials, and chapter), the CM/ECF event chosen is the appropriate one, the docket text entry is accurate and the related docket entries properly match. In addition, the staff reviews compliance with the proper use of our electronic filing system to ensure that the documents filed and received via CM/ECF are in pdf format, legible and properly oriented to facilitate its reading and accessibility to the court and the public.

A Notice of Corrective Entry is used whenever we identify one or more errors in this initial review. This virtually created entry in CM/ECF informs the filer that the document has been improperly filed and that it must be corrected and re-filed. If the document is not re-filed, the same is referred to the judge for judicial disposition. **The document improperly filed is valid unless the court determines otherwise in an order stating the same.**

As the custodian of our courts' public files and records we have the role to be vigilant of the accuracy of the data received in our records. Be aware that through the issuance of these notices and by the compliance of the filers by re-filing the motions properly, we (the clerk's office and the bar) are acting responsibly in maintaining clear records to better serve justice to all.

NOTICE 17-01

In San Juan, this 27th day of January, 2017.


María de los Angeles González, Esq.
Clerk of Court